To: Rotary Club Presidents in Districts 6650, 7280, 7305
From: Angelica Ocampo, President and CEO, World Affairs Council of Pittsburgh
Subject: 49th Annual World Affairs Institute, November 13, 2019

This year marks the 49th anniversary of the coordination between the World Affairs Council of Pittsburgh and Rotary International on the World Affairs Institute. The team at the Council is delighted to work with your Club again this year to make this event a resounding success.

Details for this year’s World Affairs Institute are as follows:

- The Institute will be held on **Wednesday, November 13** at the **Senator John Heinz History Center** in Pittsburgh.
- This year’s topic is: **What Will It Take to Achieve a Sustainable World for All?**
- Each Rotary Club has the opportunity to sponsor and select top scholastic student delegates from public, parochial, or private high schools in its area.
- Because the total number of student delegates is limited to approximately 350, please do the following as soon as possible:
  1. Determine how many student delegates and chaperones your club will sponsor. Rotarians are welcome to attend the Institute, but must register as a chaperone in advance. **The cost of the Institute is $75 per person (this includes chaperones).**
  2. Complete the online **GROUP REGISTRATION FORM** accessible at on the Institute website (www.worldpittsburgh.org/wai2019) **by November 5.**
  3. Mail a check made payable to World Affairs Council of Pittsburgh, along with the **PAYMENT FORM**, to: World Affairs Council of Pittsburgh, 2640 BNY Mellon Center, 500 Grant Street, Pittsburgh, PA 15219.
  4. Provide the **STUDENT DELEGATE LETTER and BROCHURE** to the Interact coordinators or appropriate teachers at your school(s) who will select the student delegates. If additional copies are needed, these items can be photocopied or downloaded from the Institute website.
    a. If your Rotary Club does not work directly with students at your local high school(s) but would like to sponsor student delegates to attend this year’s World Affairs Institute, please consider sponsoring a student in our Global Leadership Certificate (GLC) program—a program designed to increase student knowledge and involvement in international affairs, while providing a means for them to hone their leadership and community engagement skills. If you would like to sponsor a GLC student, please select this option in the online **GROUP REGISTRATION FORM**.
  5. Student delegates should complete the online **STUDENT DELEGATE REGISTRATION FORM and LIABILITY RELEASE & MEDIA WAIVER** (emailed to the student) **before November 5.** Student delegates will then be officially registered for the Institute. Prior to attending the Institute, student delegates must read/view the Council-selected background materials.

Required background materials for students, registration information and downloadable documents, and continually updated event details can be found online at www.worldpittsburgh.org/wai2019.

If you have any questions about the Institute, please contact Kathleen Newell by phone at 412-281-7973, or by e-mail at kathleen@worldpittsburgh.org. If you have any questions about registration, please contact Patty Mackiewicz by phone at 412-224-4339, or by email at pmackiewicz@worldpittsburgh.org.

We hope your Club will extend participation in this unique educational program to students in your school district. Thank you for your continued generous support of this unique and important partnership.
49th WORLD AFFAIRS INSTITUTE FOR STUDENT LEADERS
A Community Service Project of Rotary International and World Affairs Council of Pittsburgh

PAYMENT FORM

Rotary Club: ________________________________

Please indicate below the number of scholarships your Rotary Club will sponsor.
Total Student Scholarships ($75 each): _________
Total Chaperones ($75 each): _________
Total Amount Enclosed: $ __________

Please send this form with your check (payable to World Affairs Council of Pittsburgh) to:
World Affairs Council of Pittsburgh
2640 BNY Mellon Center
500 Grant Street
Pittsburgh, PA 15219-2502

Thank you for your generous support!